

MaPSAC

Management and Professional Staff Advisory Committee

To: MaPSAC Members

From: JJ Sadler, Chair

Subject: **Minutes:** MaPSAC Meeting January 10, 2024 | 1:30pm-3:30pm | MS Teams

1. Call to Order: Chair Sadler calls the meeting to order at 1:32p
2. Adopt Agenda: Chair Sadler motions to adopt the agenda. Hearing no changes, Elizabeth Gray moves and Leslie Martin seconds.
3. [Approve Minutes](#): Chair Sadler motions to approve the minutes from last meeting. Hearing no changes or objections, the minutes are approved.
4. University Officers' Reports
 - a. Amy Boyle, Vice President for Human Resources
 - i. Would like to bring back the Staff Recognition Luncheon. Looking into logistics at this time.
 - ii. Solar Eclipse on April 8th: NASA will be there in Indianapolis at the Motor Speedway. Ivy Tech and IU have canceled classes but nothing else at this point.
 1. County and local community schools have already closed on that day. The notification from LSC and TSC arrived before break.
 - a. Statistics is going down to Indianapolis to go down with their department.
 2. Looking into this more at this point. More information to come.
 - iii. Supervisor Newsletter was sent out. If you have any topics or suggestions to share or to include, please let Amy know.
 - iv. Performance Management: You can list goals earlier if you'd like. But there may be limits based on which are cascaded from their leaders. You can also roll goals over. "Evergreen goals"
 - b. John Gipson, Chief of Staff and Assistant Vice Provost for Academic Operations
 - c. Alyssa Wilcox, Chief of Staff for Office of the President (2/14, 5/8, 8/14)
5. Guest Speakers:
 - a. Tracy Reifel, CSSAC Discount Program: Requesting assistance to assist CSSAC with updating and hopefully obtaining new companies as well as updating records for discounts.
 - i. **Questions:** What has changed and why? CSSAC created the discount program over 20 years ago. This was only local at the time. Perks Connect reached out and noted they'd assist with managing and maintaining discounts. They are no longer able to manage our local discount benefits, so CSSAC is hoping to grow more local discounts and assistance would be helpful with this benefit.
 - ii. At this time, is there an opportunity to have local discounts for regional campuses?

- iii. How will those discounts be made available if local opportunities are not listed on Perks Connect?
 - iv. It will be linked to the discount page. No Boiler Key needed. [Link Here.](#)
 - 1. If regional campuses would like to have discounts local to their campus, that is something that would need to be managed and initiated by those respective campuses.
 - v. Any additional questions, please direct to Tracy Reifel and Carrie Hanson.
 - vi. Volunteers: Hugh Gardner, Wesley Shoop
- b. Brock Turner, AI Use in Our Work
- i. Chat GPT can help with email generation, presentations, lesson plans, data analysis etc.
 - ii. [MaPSAC AI Tools in Use](#)
 - iii. [Another Link](#)
 - iv. [Copilot for Work](#)
 - v. [General A.I. Resource Guide](#)
 - vi. [Booklit](#)
6. Roll Call:
- a. Present: Eric Adams, Megan Brashear, Brittany Cruz, Stephanie Dykhuizen (Needed to leave early), Amanda Emmons, Nicole Finley, Joseph Freeman, Hugh Gardner, Elizabeth Gray, Misty Hein, LaShaunda Hill, Laura Holladay, Karen Louis, Leslie Martin, Mark McNalley, Nathan Rupp, JJ Sadler, Wesley Shoop, Jackie Thomas-Miller, Brock Turner, Amanda Ward, Stephanie Winder, Amy Boyle, Carrie Hanson, Carly Rosenberger, Samantha Obeyesekera (absent then present)
 - b. Absent: Khristian Carr, Kelsey Chapman, Joseph Coates, Amy Deitrich, Kelly Dold, Karen Gick, Katie May, Kim Pearson, Melissa Taylor
- 7. Professional Development Activity by Professional Development Committee**
- a. [Review last spring's Hadley Speaker to prepare](#)
 - i. Bill Johnson previously presented *Design Great "Work" on Purpose: Finding that SPARCK in You and Your Students*
 - ii. *SPARCK: Story, Purpose, Aspirations, Reflection, Connection, Kick-Start*
8. Announcements: Chair Sadler
- a. Submit subcommittee and university committee reports in the folders linked below by the Thursday before the Full MaPSAC meeting.
 - b. Next New Employee Seminar will be January 16th from 1-2pm. Block time on your calendars if you would like to join in on this virtual seminar.
9. [Subcommittee Reports](#) (See full reports in MS Teams)
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| c. Compensation & Benefits | Obeyesekera/Martin |
| d. Membership & Communications | Adams/Freeman |
| i. Call for volunteers to help with membership drive | |
| e. Professional Development | Thomas-Miller/Deitrich |
| f. Executive | Sadler/Hein |
10. [Regional Campus Reports](#) (See full reports in MS Teams)
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| g. Purdue University Fort Wayne | Louis |
| h. Purdue University Northwest | Hill |
11. [University Committee Reports](#) (See full reports in MS Teams)
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| i. College of Engineering Dean's Staff Advisory Council | Gray/Martin |
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| j. CSSAC PEAP Committee | Holladay |
| k. Eudoxia Girard Martin Award | Taylor/Turner |
| l. Recreation and Wellness Advisory Board | Gardner/Winder |
| m. Retirement Planning Committee | Dykhuzen/Taylor |
| n. Spring Fling | Dold/Emmons |
| o. Staff Memorial | Sadler/Hein |
| p. Survey Oversight Committee | May/Cruz |
| q. University Policy Committee | Turner/Ward |
| r. University Senate | Hein/Sadler |
| s. University Senate: Staff Appeal Board Traffic Regulations | Winder/May |
| t. University Senate: Sustainability Committee | McNalley/Gardner |
| u. University Senate: Equity and Diversity Standing Committee | Thomas-Miller/McNalley |
| v. University Senate: Faculty Compensation & Benefits Committee | Martin/Taylor |
| w. University Senate: Parking & Traffic | Finley/Adams |
| x. University Senate: Visual Arts and Design Committee | Deitrich/Gray |
12. Unfinished Business:
- y. [One Hour Challenge Discussion](#) from University Senate
 - z. Discuss [MaPSAC feedback survey results](#)
13. New Business:
- a. [MaPSAC Campus Feedback Form](#) - Will update website and included in Sentinel
14. Adjournment: With no new business, Chair Sadler motions to adjourn. Hugh Gardner moves to adjourn and Eric Adams seconds. Chair Sadler adjourns at 3:23p.
15. Next Meeting: February 14, 2024 | 1:30pm-3:30pm | MS Teams

Bring your cards for the holiday activity for after adjournment!